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**The Annual Quality Assurance Report (AQAR) of the IQAC**  
(July 1, 2017 to June 30, 2018)

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مولا نا آزاد نیشنل اردو یونیورسٹی

**MAULANA AZAD NATIONAL URDU UNIVERSITY**

*(A Central University established by an Act of Parliament in 1998)*

*Gachibowli, Hyderabad-500 032, Telangana State, India*

*Accredited "A" Grade by NAAC*

**The Annual Quality Assurance Report (AQAR) of IQAC  
(1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018)**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

Maulana Azad National Urdu University

1.2 Address Line 1

Gachibowli, Hyderabad

Address Line 2

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City/Town

Hyderabad

State

Telangana State

Pin Code

500032

Institution e-mail address

[vc@manuu.ac.in](mailto:vc@manuu.ac.in) ; registrar@manuu.ac.in

Contact Nos.

040-23006602, 040-23006603 (Registrar)

Name of the Head of the Institution:

Dr Mohammad Aslam Parvaiz

Tel. No. with STD Code:

040-23006601

Mobile:

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Name of the IQAC Co-ordinator:

Prof. Farida Siddiqui

Mobile:

9010711816

IQAC e-mail address:

iqac.manuu@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

EC(SC)/15/A&A dated May 25, 2016

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/15/A&A dated May 25, 2016

1.5 Website address:

www.manuu.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.23	2009	5 years
2	2 <sup>nd</sup> Cycle	A	3.09	2016	5 years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

18/06/2010

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

**AQAR 2016-2017 submitted to NAAC on 06/09/2018 (DD/MM/YYYY)**

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous College of UGC

Yes

No

Regulatory Agency approved Institution

Yes

No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education       Men       Women   
    Urban       Rural       Tribal   
 Financial Status      Grant-in-aid       UGC 2(f)       UGC 12B   
    Grant-in-aid + Self Financing       Totally Self-financing

1.11 Type of Faculty/Programme

Arts       Science       Commerce       Law       PEI (Phys Edu)

TEI (Edu)       Engineering       Health Science       Management

Others (Specify)

- |  |
|--|
| .1) School of Sciences<br>2) Computer Science and Information Technology and<br>3) Mass Communication and Journalism |
|--|

1.12 Name of the Affiliating University (*for the Colleges*)     

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University     

University with Potential for Excellence            UGC-CPE     

DST Star Scheme            UGC-CE     

UGC-Special Assistance Programme            DST-FIST     

UGC-Innovative PG programmes            Any other (*Specify*)     

UGC-COP Programmes

## 2. IQAC Composition\* and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="05"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="17"/>

2.10 No. of IQAC meetings held

**\* Note that IQAC of MANUU reconstituted in May 2018. The reconstituted composition includes 24 members, comprising nine teachers, nine administrative staff, two student representatives, one management representative, one alumnus, one community representative, and one industrialist.**

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

Note: Though the IQAC did not directly organise any seminar or conference, it had been suggesting to all the departments and centres of the University to organise seminars, workshops and lectures which are related with quality in teaching and research in their respective fields and disciplines. The themes of these seminars, conferences, workshops and lectures which have also focused on some or other quality aspects are enlisted in Annexure II.

(ii) Themes

**Annexure II**

## 2.14 Significant Activities and contributions made by IQAC

Assessing the achievements and contribution of all the Departments of Studies and Administrative Sections.

Appointments of Department Coordinators for IQAC to strategize and supervise the quality improvement activities in academics and administration.

Proposed the University authorities to create an office of the Dean, Research and Consultancy which has been accepted.

Proposed the University authorities to create an office of the Dean, International Students which has been accepted.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To initiate the implementation of the digital technologies for governance.	Centre for Information Technology (CIT) took up the initiative and developed an in-house software for teachers and students known as studentsiUMS, and Employee iUMS. This system is fully operational and from fees collection to examination results display, everything is carried out through iUMS.
To reconstitute IQAC in line with NAAC guidelines	Reconstituted IQAC accordingly.
To appoint Coordinators for IQAC from each Department/Centre/Non-teaching section to monitor and enhance the quality of work	Coordinators are appointed.
To provide complete implementation of the University activities on the University website.	The University website has started publishing information about all the academic and important administrative activities of the University

\* Attach the Academic Calendar of the year as Annexure. (Annexure III)

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	17	05	-	-
PG	21	01	-	-
UG	07	-	-	-
PG Diploma	02	-	-	-
Advanced Diploma	01	-	-	-
Diploma	11	-	-	-
Certificate	06	-	-	-
Others	13	-	-	-
<b>Total</b>	78	06	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	78
Trimester	NIL
Annual	06

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the syllabi have been updated in some programmes. The updating has been done in keeping with the CBCS requirements. Each course has objectives and outcomes according to which the syllabus of each course in every programme is updated and improved.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
335	232	48	31	24

2.2 No. of permanent faculty with Ph.D.

210

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	25	00	47	04	17	00	00	16	89

2.4 No. of Guest and Visiting faculty and Temporary faculty

83

07

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	165	358	20
Presented papers	181	359	14
Resource Persons	21	125	23

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The University has started using digital technologies and interventions in its imparting of teaching. Students have access to internet. Whoever is a student of the University is provided with a password, through which he/she can have access to networks, which can be used in the classes also, with the permission of the teachers for knowledge purposes.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Coding of scripts;  
Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the permanent members of faculty

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A. Urdu	15	From 2016	Batch	Passed	out	100
M.A. Arabic	19	(2018),	MANUU	has	adopted	89
M.A. English	9	CBCS	Grading	System.		100
M.A. Hindi	16					100
M.A. Persian	4					100
M.A. Translation	2					50
M.A. Islamic Studies	17					88
M.A. Women's Studies	4					100
M.A. Political Science	8					88
M.A. Public Administration	6					83
Master of Social Work	8					100
M.A. Economics	3					100
M.A. History	3					100
M.A. Sociology	0					0
MBA	37					100
M. Com.	14					100
M.A. Journ. & Mass. Com	6					100
MCA	26	20	80	0	0	96
M.Tech.	7					71
MSc Maths	8					75
M.Ed	95					93
B.Tech.	59	14	86	0	0	95
B.Ed	358					97
B.A.	36					97
BSc	57					68
D.El.Ed.	69					100
Polytechnic Diploma in Civil/CSE/ECE/IT	342	15	82	2	0	76
Advance Diploma in Modern Arabic Language	23					61
Diploma in Arabic	14					93
Diploma in Persian	21					43
Diploma in Islamic Studies	8					88
TOTAL	1294					88

Note that the empty columns in the Division' section above suggests that the CBCS grading system has been adopted by the University.

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has been in touch with the Examination Branch to make the evaluation process objective and reasonable. In this regard, the University has developed moderation system for both external and internal examinations. This moderation system works from paper setting to the paper evaluation. The heads of the departments and the principals of the colleges are assigned the jobs of moderation. These heads/principals often set up a departmental board of moderation, which moderate the question papers, evaluation and marks.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	39
UGC – Faculty Improvement Programme	06
HRD programmes	79
Orientation programmes	107
Faculty exchange programme	04
Staff training conducted by the university	23
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	37
Others	20

**UGC-Human Resource Development Centre, MANUU had organised refresher courses, orientation programmes and staff trainings. The faculty and staff benefited from these programmes are as follows: Refresher courses- 120, Orientation programmes-178, Staff training conducted by the University-98, Staff training conducted by other institutions-78, Summer/winter schools, workshops etc.-100, and Other professional development programmes-36.**

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	341	42	03	-
Technical Staff	92*	29	02	-

- Including Library Staff

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been asking all the Departments of Studies to promote research culture in the University. Faculty and students are encouraged to attend conferences, seminars and attend workshop. They are encouraged to take up research projects and consultancy works. To establish an office to promote research attitude and solicit consultancy works has been proposed by the IQAC to the University.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	03	01	04
Outlay in Rs. Lakhs	6 Lakhs	46.2 Lakhs	37.67 Lakhs	54.8 Lakhs

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	32	08	05	09
Outlay in Rs. Lakhs	29.41 Lakhs	5.85 Lakhs	12.3 Lakhs	1.5 Lakhs

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	180	127	04
Non-Peer Review Journals	13	52	01
e-Journals	10	04	0
Conference proceedings	21	34	01

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2017-18	UGC	Rs. 6,00000/-	Rs. 600000/-
Minor Projects	2017-18	UGC, ICSSR	Rs. 21,35000	Rs 20,18939/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			27, 35000/-	26,18939/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	06	24	0	34	0
Sponsoring agencies	UGC, MANUU, ICSSR	UGC, MANUU	-	UGC	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
33	04	14	12	03	0	0

3.18 No. of faculty from the Institution who are Ph.D. Guides and Students registered under them

127
265

3.19 No. of Ph.D. awarded by faculty from the Institution

12
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3.20 No. of Research Scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	30	SRF	125	Project Fellows	01	Any other	4
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3.21 No. of students Participated in NSS events:

University level		State level	
National level		International level	

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level		State level	
National level		International level	

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	-		
NCC	-	NSS	7	Any other	

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1)NSS Cell MANUU organised two camps to bring awareness about various social issues impacting the lives of people in the community. These are held in in Narsingi and Manchirevulla villages, Hyderabad. The volunteers mainly undertook awareness generation about education, health (mainly child and maternity health), hygiene, etc. The volunteers sensitize community members against social evils like child labour, child marriage, dowry, domestic violence, alcoholism, school drop outs etc. These camps were held from 23.02. 2018 to 01.03.2018 and 09.03.2018 to 15.03.2018.

2) NSS Cell, MANUU has hosted International youth exchange program between India and Sri Lanka in Hyderabad in coordination with State NSS Cell, Higher Education Department, Govt. of Telangana and National Youth Services Council, Govt. of Sri Lanka from 28th November to 6th December, 2017.

3) In compliance to the communication received from the State NSS Officer, Telangana (vide letter C.No.472/R/HE-NSS/2017-18, Dated 24.01.2018) & the letter forwarded by State Officer, Telangana (vide letter Memo No. 5740/Elecs.E/A2/2017-48 Dated 18.01.2018), NSS Cell, Maulana Azad National Urdu University observed and celebrated National Voters Day Celebrations on 25th January, 2018 at Maulana Azad National Urdu University, Gachibowli, Hyderabad, Telangana. Two hundred NSS Volunteers, large number of students, teaching and non-teaching staff participated in the Programme. The Programme was organized in the Central Library Auditorium of the University. Dr. Mohammad Fariyad was the Programme Coordinator.

NSS Cell MANUU also organized a “RALLY” to create Voters Awareness among Youth and Public.

NSS Cell also formed a “HUMAN CHAIN” to create Voters Awareness among Youth and Public.

And it also organised essay writing competition on the topic "Indian Democracy: Role of Youth" on National Voters Day 25th January, 2018 at Central Library Auditorium of the University. "Essay Writing Competition" held in the Urdu, English and Hindi languages.

NSS Cell MANUU has further organized elocution competition on the topic "Conduct of Free and Fair Elections- Expectations from Stakeholders and Election Machinery" on National Voters Day 25th January, 2018.

4) NSS Cell, MANUU observed Anti-Terrorism Day on 21st May, 2018.

5) NSS Cell MANUU organized an Educational Awareness Campaign for Urdu Speaking Community in different parts of Hyderabad such as HussainiAlam, Malakpet, Chaderghat, Falaknuma, Jahanuma, Mehdipatnam, Karwan, Darussalam, Tolichowki, Seven Tomb Road, Golkonda and Hafizpetetc from 07.03.2018 to 12.03.2018.

6) NSS Cell, MANUU undertakes blood donation camp every year during the birth celebration of Maulana Azad. The NSS Cell mainly caters to the needs of government hospitals. So far the NSS Cell has networked with Osmania Government Hospital, Nilofer Child and Maternity Hospital, MNJ Cancer Hospital, Hyderabad, Thalassemia and Sickle Cell Society, Hyderabad for organising the blood donation. Approximately 500 units of blood have been donated. Besides, the NSS has an active blood donors' club which is available 24x7 on calls for those who are in need.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	200 acres	-		200 acres
Class rooms	113	-		
Laboratories	49	-		

Seminar Halls	11	-		
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	276		276
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Rs.12819200.00		Rs.12819200.00
Others: Auditorium= 5 Drawing Halls= 4 Theatre=1 Studios =2 Open Auditorium/Theatre =1	13			

#### 4.2 Computerization of administration and library

For better library management, the Library implemented KOHA (open source library software) in May 2018. Apart from the Central Library, Departmental libraries of Polytechnic & ITI, and Education and Training have also implemented the software. Satellite campuses would soon be linked to this system. This should result in better quality control and proper utilization of academic and financial resources. The library is completely automated and the building of the library is wi-fi enabled.

In March 2018, e-books of Cambridge University Press were purchased and have been made accessible to MANUU community.

For proper utilization of library resources, Remote Access to all subscribed databases, e-journals, etc. has been provided to Satellite campuses.

For promoting Digital Initiatives of the MHRD, the Library has been regularly conducting orientation programmes in the use of National Digital Library, Swayam, SwayamPrabha, Referencing, etc.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	63683	2,47,49,572/-	4719	51,04,439/-	68402	2,98,54,011/-
Reference Books						
e-Books	-	-	144	\$14,921/- (approx Rs.10 Lakhs)	144	\$14,921/- (approx Rs.10 Lakhs)
Journals	164	18,89,400 (Recurring)	-	-	162	20,33,466 (Recurring)
e-Journals	As e-Journals are part of few databases, the same have been counted under the Digital Databases column below.					
Digital Database	8	Provided by INFLIBNET	3	Additional databases subscribed from Recurring Grant (as above in Journals)	11	-
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers *	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	554	25	Available	Over Wi-Fi/LAN	-		All	
Added	81	2	Available	Over Wi-Fi/LAN	-		All	
Total	635	27						

\* In Labs only

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Centre for Information Technology (CIT) conducted 'Open Source Office Productivity Tools and Cyber Security' from 24<sup>th</sup> to 28<sup>th</sup> July 2017, which was attended by 20 Officers of the rank of Assistant Registrar and Section Officer.

The Centre for Information Technology (CIT) conducted 1-week 'ICT Workshop' for PhD Scholars of MANUU twice, first, from 30<sup>th</sup> March to 5<sup>th</sup> April 2018, and second from 10<sup>th</sup> May to 16<sup>th</sup> May 2018. One hundred and thirteen PhD Scholars attended this Workshop.

#### 4.6 Amount spent on maintenance in Lakhs :

i) ICT

4.25

ii) Campus Infrastructure and facilities

145.16

iii) Equipments

59.36

iv) Others

8.77

**Total :**

217.54

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has been doing all it can to bring awareness about the importance and necessity of Student Support Services for the progress of the University. The Offices of the Dean Student Welfare, Proctor Office, Provost Offices, the Academic Section, Training and Placement Cell, Anti-Ragging Cell, Health Centre and so on, are all impressed upon the attention and the priority that should be accorded to students. The University provides all possible help and support to students from all the said offices. The students are provided from Health Insurance schemes to all Sports facilities.

## 5.2 Efforts made by the institution for tracking the progression

- i) Developed online Admission process from 2016-17 and progressively improved and streamlined to foster an indigenous system
- ii) Formulated Admission policy to facilitate intervention measures to enhance Gross Enrolment Ratio
- iii) 1<sup>st</sup> Semester Tuition Fee waiver to women students at the time of Admission
- iv) Provision of supernumerary seats for specified and sponsored categories

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
716	765	115	582

(b) No. of students outside the state

1822

(c) No. of international students

02

Men

No	%
	73

Women

No	%
	27

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
883	09	18	693	13	1603	1189	16	14	929	21	2148+ 21
Demand ratio						Dropout %					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

MANUU CSE, Residential Coaching Academy provides coaching for Civil Services Examinations and other Competitive Examinations conducted by the Government recruiting agencies. NET coaching is provided for students of SC, ST, OBC and Minorities Students. This year (5) students cleared NET.

No. of students beneficiaries

127

5.5 No. of students qualified in these examinations

NET	05	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	01	State PSC	-	UPSC	01	Others	04

## 5.6 Details of student counselling and career guidance

The Training and Placement Cell, MANUU organised seminars, workshops, training, counselling, and interactive sessions for the counselling and career guidance of the students during 2017 and 2018. Some themes on which these sessions were held were: employability skills; communication skills; equal opportunity; health safety and environment. Besides these, resume writing skills were taught, and group discussions, mock interviews, aptitude tests were held.

No. of students benefitted

Above 1000

## 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	357	65	280

## 5.8 Details of gender sensitization programmes

The faculty and students in each Department of the University regularly discusses gender related issues. The Department of Women Education in collaboration with other Departments of the University had specifically organised a seminar on 5<sup>th</sup> March 2018 on the theme, 'Gender Empowerment and Sensitization - Policy Response'. Mr. Andrew Fleming, British Deputy High Commissioner, had been the chief guest.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

31

National level

-

International level

-

No. of students participated in cultural events

State/ University level

-

National level

-

International level

-

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	<input type="text" value="02"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Cultural: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	247	1,60,00,000/-
Financial support from other sources	19	1,96,604/-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="1*"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

\* MANUU Students Union Fest themed *Jashn-e-Baharan* 2017-2018 was organised between 13<sup>th</sup> to 24<sup>th</sup> March 2018. The Fest included indoor and outdoor games, cultural events, *Bait-Bazi* (poetry competition), essay writing, poster-making, debates, and *Mushaira* etc.

5.12 No. of social initiatives undertaken by the students   
(All activities in NSS have been actually carried out by the students)

5.13 Major grievances of students (if any) redressed:

The University attends to all the grievances of students. In order to redress the examination grievances, a helpline is provided on University website.

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

MANUU strives to promote and develop the Urdu language by making it the language of science and technology and imparting education in it through campus and distance modes; and it envisions to bring women in established fields of mainstream education.

6.2 Does the Institution has a management Information System

Yes

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The set of courses that the University prescribed for each programme of study is meticulously designed taking into account the requirements in the industry, international acceptance and demand, and research potential. The courses are designed, modified and improved by all the members of the faculty who are specialists in the field concerned. These courses' appeal, application and efficacy are discussed in Board of Studies (BoS), which in each Department has external experts as members from other institutions. After through discussion in BoS, the courses are approved and implemented. Mostly, each course in any syllabus is implemented for a minimum period of two years.

### 6.3.2 Teaching and Learning

To improve teaching learning experience, the University has provided smart classrooms to every Department with LCD projector facility. The faculty is encouraged to make use of digital technologies, and courses offered through digital initiatives of the government of India to impart teaching and facilitate learning. The students are encouraged to register for digital courses to substantiate their learning experience. Additionally, the University has been using its Instructional Media Centre to prepare educational programmes specific to all its regular and distance courses.

### 6.3.3 Examination and Evaluation

The schedule of entrance test and examination is fixed, well announced in advance, and strictly adhered to in all programmes of study in regular and distance modes.

The unique and uniform roll no., program and course codes as per CBCS norms developed and adopted as first step towards automation of examination processes.

The system of moderation of question papers, moderation of answer scripts and scrutiny of each answer script is adopted.

### 6.3.4 Research and Development

All Departments are encouraging students to carry out research which is meaningful and substantive. In this regard, the University specifically pays attention to the fields and areas at the time of admission itself when the candidates first submit their research proposals. Those proposals which are relevant to the present times and can be of help in improving any field of academic, or in general, societal conditions are encouraged. Additionally, the University encourages all its faculty members to bring projects from outside so that a real contribution can be made.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Library**

The Central Library of the University is well equipped in terms of ICT and physical infrastructure for catering to the academic needs of students, faculty, research scholars, etc. The Central Library of the University is one of the important facilities of the University which holds knowledge resources predominantly related to Languages, Social Sciences, Sciences, Engineering and Technology, etc. The Library building has an area of 36000 sq. ft. divided in to two floors having necessary facilities including Reference Section, Journal/Periodical Section, Stack Areas (Urdu, English, Hindi, Persian, Arabic etc.), Circulation Area, Research Scholar Cubicles, Digital Library, Faculty Room, Repro-graphic Section, an state-of-the-art Auditorium, etc. Anti-theft device is also in place. The reading room of the Library is air-conditioned and is open to students for almost 24 hours, 7 days a week.

#### **ICT and Physical Infrastructure/Instrumentation**

To facilitate Stock Verification across different campuses of MANUU, an inventory recording system was developed by CIT. Various Departments of MANUU have been asked to fill the inventory records online. All assets are being assigned unique asset numbers which will be used to identify the asset at later stage. This is expected to streamline inventory management and write-off operations.

Form-D /(Examination Attendance Sheets) and Admit Card Generation processes for B.Ed. (DM) batch 2015-16 & 2016-17 were automated.

All fee collection processes of Directorate of Distance Education, MANUU have been migrated to Online platform.

Electronic copies of Self Learning Material for B.Ed. (DM) have been provided on University Website.

### 6.3.6 Human Resource Management

The University engages its employees taking into account their knowledge and experience, and according to the University's requirements in various sections, branches, departments. In this way, most of the teaching faculties are assigned some additional responsibilities, which not only help the University maintain economic and effective management of its human resources but also in turn help the teaching faculty and staff gain new experience and accept challenges.

### 6.3.7 Faculty and Staff recruitment

According to the Government of India norms the faculty and staff recruitment is done. Employment notification for faculty and staff is published on the University website, besides being regularly published in national and regional newspapers.

### 6.3.8 Industry Interaction / Collaboration

To collaborate and interact for knowledge-sharing, exchange of expertise, and improving quality of research and learning, the University entered into Memo of Understanding (MoU) with several government, industry and corporate organisations. The University entered into MoU:

With **Institute of Public Enterprises (IPE)** on 6<sup>th</sup> November 2017 to bring both the parties together into collaborative relationship for the purpose of research and general cooperation in the management discipline.

With **CDSL Ventures Limited (Digital Depositories in NAD)**, Mumbai on 13<sup>th</sup> November 2017 for the purpose of access to academic award details of students.

With **National Cultural Audiovisual Archives (NCAA)** at Indira Gandhi National Centre for the Arts (IGNCA), Ministry of Culture, Govt. of India, New Delhi to setup a National Cultural audio-video archives on 29<sup>th</sup> May, 2018. This will help the University to engage a vast spread of Urdu audience with relatable content.

With **MHRD & UGC** at New Delhi on 29.6.2018 by the Vice Chancellor. As per the provisions under Rule 229 (xi) of the General Financial Rules, 2017 the Central Universities as statutory/autonomous bodies, are required to enter into a Memorandum of Understanding (MoU) with the Administrative Ministry or Department, spelling out clearly performance parameters, output targets in terms of details of programme of work and qualitative improvement in output.

With **Vedang Radio Technology Pvt Ltd (VRT)**, Mumbai, on 12<sup>th</sup> January 2018 to build the confidence among parties through collective sharing of resources and leveraging of expertise in improving education quality and relevance.

With **4yuva** on 29<sup>th</sup> May, 2018 to enable access to web portal services offered by **4Yuva** to **MANUU** for getting associated as a potential partner to avail the vertical mobility opportunities for its stakeholders.

### 6.3.9 Admission of Students

As the University has been imparting education in Urdu, it has been working out several ways to improve admissions. Some of them are:

Use of Instructional Media Centre to publicize the programmes of study, employment chances etc.

Teachers of various Departments use their public relations to reach out to the target groups like Urdu medium candidates and impress upon them the prospect of the courses offered by the University.

6.4 Welfare schemes for

Teaching	Career Advancement Scheme Faculty Induction Programme
Non-teaching	All the schemes of Govt. of India have been adopted for the non-teaching employees of MANUU
Students	MANUU has been offering welfare schemes for its students, such as <i>Earn While You Learn</i> and <i>Mediclaim Policy</i> , in addition to offering and facilitating Government of India fellowships/scholarships such as, Non-NET fellowship, UGC MANF, UGC OBCF, UGC JRF, UGC NAFS SC/ST.

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	Yes	Director General of Audit (Central), Telangana & A.P. Hyderabad	Yes	Internal Audit Dept. MANUU

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

#### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Choice Based Credit System (CBCS) is adopted in all regular Mode programmes & implemented successfully.

The schedule of entrance and examination is fixed, well announced and strictly adhered to, in all the programmes of study in regular and distance modes.

Quick and prompt mechanism for redressing grievances of students.

The model question paper for all regular and distance mode programmes developed and adopted.

The unique and uniform roll no., program and course codes as per CBCS norms developed and adopted as first step towards automation of examination processes.

Online applications for all admissions to regular mode programs from 2016-2017.

Online support system to candidates via SMS and emails used for wider information to candidates about application status, hall tickets, merit lists and counselling/admissions.

Entrance Tests for ET based programs conducted as per schedule and results announced on due dates. For each program, the merit ranks of all the candidates were announced and uploaded on University Website for transparency and accountability including the list of qualified and not qualified candidates.

ETs conducted with strict norms and under overall supervisions of duly appointed observers.

The online admission counselling for polytechnic and education programs offered at MANUU campus and Off-campuses, CTEs and polytechnics.

#### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University promotes autonomy in its constituent colleges and satellite campuses. An Office of the Dean, Off/Satellite Campuses has been established to promote autonomy and improve the standards of quality of academics and administration in these campuses. The Office also looks into the proposals of procurement of equipment and furniture of all the constituent colleges and campuses, so that unnecessary delay could be avoided.

#### 6.11 Activities and support from the Alumni Association

Office of the Dean Alumni Affairs has been created to develop a linkage between the University and its Alumni. There was a Special Interaction held between eleven MANUU Alumni & Students on 27<sup>th</sup> April, 2018, in Library Auditorium, MANUU.

Plantation drive was undertaken by eleven invited alumni, students and authorities of MANUU.

#### 6.12 Activities and support from the Parent – Teacher Association

The offices of the Proctor, Dean Student Welfare and the Provosts in addition to the Heads of the Departments of Studies often hold meaningful interaction with the parents when any issue arises.

#### 6.13 Development programmes for Support Staff

The support staff is encouraged to participate in any development programme. The University itself conducts training programmes to enhance its staffs' skill, which are related with both their personality and profession.

A sensitization programme for Non-Teaching staff and officers on PWD on the theme 'Disability and Employment as per the RPwD Act 2016 was held on 13<sup>th</sup> November 2017.

A lecture on administration and other important aspects was held for Non-teaching Staff on 13<sup>th</sup> October 2017 which was delivered by Dr H.S. Rana Principal Director IPA Bangalore.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The University is completely green, and absolutely clean.

The University has been making efforts to reduce plastic pollution in the University.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### **Digital Initiatives in Governance**

Online Student Registration, Aadhaar-based Bio-Metric Attendance, CCTV Surveillance, Digital Transaction of Fee payments and Other Receipts

Centre for Information Technology adopted Google Apps for Education and started Cloud based Email services on the new domain manuu.edu.in. 525 emails accounts have been created till date. In addition Group Email accounts have been created for the following groups:

hods@manuu.edu.in

deans@manuu.edu.in

directors@manuu.edu.in

scholar-group@manuu.edu.in

principals.ctes@manuu.edu.in

facultymembers@manuu.edu.in

officer@manuu.edu.in

rds@manuu.edu.in

alumni@manuu.edu.in

ddestaff@manuu.edu.in

dde-sop-group@manuu.edu.in

manuu@manuu.edu.in

Official Email facility has also been extended to Ph.D. students of MANUU. About 110 Ph.D. students email accounts have been made operational. A group email id for Ph.D. students is also functional with the name research-scholars@manuu.edu.in

SMS facility for sending messages to students has also been started.

Eco-Conservation Measures - Save Rocks - Won the Hyderabad INTACH Heritage Award.

Conducting of practical classes for Econometrics using important software by Department of Economics

A 12-week course in 'Communication Skills in English' was offered to the students of MANUU. The course had been conducted as an experimental study, on the basis of which the Department is planning to offer it to all the students of MANUU on a massive scale.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The University had planned to initiate marking of attendance through Aadhar-based bio metric system, which it implemented successfully.

The University had planned to have a time-line for release of Non-NET Fellowship to MPhil and PhD scholars which it implemented successfully, in the following sequence and time: submission of claim form by scholars by 26<sup>th</sup> of every month; certification by the supervisors by 28<sup>th</sup> of every month, forwarding by the HoDs by 30<sup>th</sup> of every month, processing by Academic Section by 3<sup>rd</sup> of the following month and release of fellowship by F&A on or before 5<sup>th</sup> of the following month.

The University wanted to streamline the conduct of Research Advisory Committee (RAC) meetings; hence it fixed four meetings per year periodically in the months of January, April, July and October respectively. This has been adhered to by all the Departments who offer research programmes.

The University in order to observe austerity measures stipulated to all the faculty and officials of the various Department/Sections to maintain a 'Budget Control Register'.

The University had planned to utilise the services of its alumni, in order to achieve this, it created an Office of the Dean Alumni in December 2017.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Connected students on new media through YouTube Channel, Face book, Twitter, MANUU Knowledge Series by Instructional Media Centre, MANUU.

UMS Portal for students and staff in order to maintain their records and documents.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Some Departments offer course on Environmental Studies to familiarize students to the issues related to environment and inculcate in them the sense of responsibility towards environment.

MANUU has organised awareness programme entitled 'Career in Health Safety & Environment', on 22<sup>nd</sup> November 2017.

MANUU celebrated 'World Environment Day' on 5th June 2018.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

See Annexure II

**8.Plans of institution for next year**

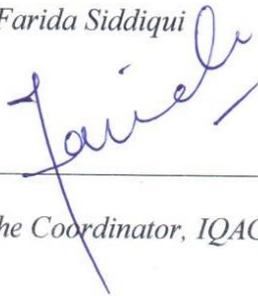
To seek online feedback from every student on every course, its syllabus, its relevance, availability of learning material and teaching and learning experience.

To carry out online Student Satisfaction Survey

Toorganise lectures/seminars/workshops on quality related themes in academics and administration

To conduct meeting with various stakeholders of the University

Name Prof. Farida Siddiqui



Signature of the Coordinator, IQAC

Name Dr. Mohammad Aslam Parvaiz



Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**The University conducted about 115 academic activities during the AQAR period, which include seminars, conferences, workshops guest lectures, interactive meets, management fests and industrial visits. The details are as follows:**

**Themes**

**Department of Arabic**

*International Seminar*

1. 'Contribution of the Arabic Languages to Science' held on 21<sup>st</sup> and 22<sup>nd</sup> November 2017

*Workshop*

1. 'Arabic English Translation' (Technical Journalistic, Medical, Trade, Business and Social) held on 19<sup>th</sup> and 23<sup>rd</sup> March 2018

**Department of Commerce**

*National Seminar*

1. 'GST and Digital Economy: Implication on Trade and Commerce' held on 22<sup>nd</sup> and 23<sup>rd</sup> March 2018

**Centre for Urdu Culture Studies (CUCS)**

*Workshop*

1. Four-day workshop on "Urdu Creative Writing for Children" from 28<sup>th</sup> September to 1<sup>st</sup> October 2017.
2. Ten-day workshop on 'Theatre' for MANUU students from 11<sup>th</sup> September 2017 to 22<sup>nd</sup> September 2017.
3. Ten-day workshop on 'Theatre' for MANUU students from 15<sup>th</sup> January 2018 to 25<sup>th</sup> January 2018.
4. One month workshop on 'Theatre' for MANUU students from 27<sup>th</sup> January 2018 to 28<sup>th</sup> February 2018
5. 10-day workshop on 'Calligraphy' for MANUU students from 29<sup>th</sup> January 2018 to 8<sup>th</sup> February 2018
6. 10-day workshop on 'Calligraphy' for MANUU students from 09<sup>th</sup> February 2018 to 20<sup>th</sup> February 2018
7. 10-day workshop on 'Calligraphy' for MANUU students from 21<sup>st</sup> February 2018 to 05<sup>th</sup> March 2018
8. 10-day workshop on 'Calligraphy' for MANUU students from 06<sup>th</sup> March 2018 to 16<sup>th</sup> March 2018
9. 10-day workshop on 'Calligraphy' for MANUU students from 09<sup>th</sup> April 2018 to 19<sup>th</sup> April 2018

## **Centre for Professional Development of Urdu Medium Teachers (CPDUMT)**

### ***International Seminar***

1. 'Blended Madrasa English Language Teacher Training Programme' in collaboration with World Learning, Washington DC & US Consulate Hyderabad from 22<sup>nd</sup> to 27<sup>th</sup> January 2018

## **Al-Beruni Centre for Study of Social Exclusion and Inclusive Policy (ACSSEIP)**

### ***International Seminar***

1. 'Ethnicity and Minority: Debates and Discourse in Contemporary Muslims', on 15<sup>th</sup> and 16<sup>th</sup> March 2018

### ***National Conference***

1. 'Understanding Equal Opportunity: Concept and Practice' in collaboration with Equal Opportunity Cell, CSE Residential Academy, Dept. of Women Education and Social Work, on 16<sup>th</sup> January 2018.

### ***Guest Lecture***

1. 'Castilian Notion of Social Exclusion: it's Relevance for Muslims' delivered by Prof. Abdul Matin, AMU, on 13<sup>th</sup> November 2017
2. 'Dynamics on Electoral Politics in Muslims' by Prof. Sanjay Kumar, Director CSDS, on 26<sup>th</sup> March, 2018.

### ***Interactive Session***

1. With Prof. Laxman D Satya, Professor of History, Lock Haven University, Pennsylvania, USA, on 14<sup>th</sup> and 15<sup>th</sup> March 2018

## **Department of Economics**

### ***International Conference***

1. 'Contemporary Issues of Economic Policy in Developing Economics' on 22<sup>nd</sup> and 23<sup>rd</sup> March 2018

## **Department of Education & Training**

### ***National Conference***

1. 'Empowering Minorities through Education' on 8<sup>th</sup> and 9<sup>th</sup> March 2018

## **H.K. Sherwani Centre for Deccan Studies (HKSCDS)**

### ***National Seminar***

1. 'AsafJahi Period: Importance and Contemporary Relevance' on 10<sup>th</sup> & 11<sup>th</sup> October 2017
2. 'The Socio-Political & Cultural Significance of Deccan: Celebrating 500 Years of QutbShahi Rule in Golconda' on 13<sup>th</sup> & 14<sup>th</sup> February 2018

## **Department of Hindi**

### ***National Seminar***

1. ‘NashiyekasamajaurahityameinAsmitakeUbharteNayeAyaam’ on 22<sup>nd</sup> and 23<sup>rd</sup> February 2018

## **Department of History**

### ***National Seminar***

1. ‘Changing Trends in History and Historiography’ on 20<sup>th</sup> and 21<sup>st</sup> March 2018

## **Instructional Media Centre**

### ***Workshop***

1. Three-day workshop on ‘Online teaching learning and assessment with open educational resources, education technology tools & MOODLE MOOC platform’ from 27<sup>th</sup> to 29<sup>th</sup> November 2017

### ***National Film Making Challenge***

2. ‘E-Learning and E-Learning Technologies, Prospects & Challenges’ on 20<sup>th</sup> and 21<sup>st</sup> February 2018
3. 24 hours National Film Making Challenge ‘She can do it too’ on 06<sup>th</sup> and 07<sup>th</sup> March 2018

## **MANUU Lucknow Campus (U.P.)**

### ***Lectures***

1. ‘Urdu Zaban: TahzeebaurTareekhkeTanazur Mein’ delivered by Prof. Khalid Mahmood (JMI) on 12<sup>th</sup> September 2017
2. ‘Translation and Postmodernism’ delivered by Prof. Zafaruddin (MANUU) on 18<sup>th</sup> September 2017
3. ‘Classic Urdu Ghazal Ki RasoomiyatiDuniya’ delivered by Prof. Ahmad Mahfuz (JMI) on 16<sup>th</sup> October 2017
4. ‘Awadh Ki SaqafatAurAdab’ delivered by AllamaEjazFarrukh on 24<sup>th</sup> October 2017
5. ‘Tahatkhwani Ki TarikhwaRiwayat’ delivered by Prof. Abbas RazaNayyar (LU) on 28<sup>th</sup> February 2018
6. ‘Science MaghribAur Ham’ by Prof. Mohammad Sanaullah (AMU) on 12<sup>th</sup> March 2018

### ***National Seminars***

7. The Relevance of Maulana Azad’s Thoughts in the Contemporary Scenario’ on 11<sup>th</sup> November 2017
8. ‘Autobiography: Art and Tradition’ on 13<sup>th</sup> and 14<sup>th</sup> March 2018

## **Department of Management Studies**

### ***International Seminar***

1. ‘Ease of Doing Business Challenges and the Road Ahead’ on 13<sup>th</sup> February 2018

### *National Seminar*

1. ‘Innovations and Sustainable Growth in Business Management – Opportunities Challengers’ on 26<sup>th</sup> and 27<sup>th</sup> February 2018

### *Guest Lecture*

1. ‘Goods & Services Tax (GST) in India’ delivered by Dr.M.A. Samad, Director IIEFS on 3<sup>rd</sup> August 2017
2. ‘Stock Exchange Operations and NISM Certification’ delivered by Meraj Hasan, Asst. Manager, Advisory Department, Karvy Stock Broking Limited on 19<sup>th</sup> March 2018
3. ‘Organic Products and its Benefits’ by FaiyazulHaqu, Deputy Manager Sales, Organic India Ltd. on 07<sup>th</sup> May 2018

### *Interactive Meet*

1. With Dr. K. Sudershan IIM, Kozikode on 30<sup>th</sup> January 2018

### *Industrial Visit*

1. Students visited Coir and Jute Industry and Dodabetta Tea Factory at Bangalore, Mysore and Ooty on 11<sup>th</sup> to 15<sup>th</sup> March 2018
2. Students visited Coca Cola Company on 17<sup>th</sup> March 2018

### *Management Fest*

1. Management Fest themed *Urooj 2018* on 9<sup>th</sup> and 10<sup>th</sup> April 2018

## **Maulana AbulKalam Azad Chair**

### *National Seminar*

1. ‘Vision of Maulana Azad and Nation Building’ On 7<sup>th</sup> and 8<sup>th</sup> December 2017

## **Department of Mass Communication & Journalism**

### *Guest Lecture*

1. ‘Challenges & Opportunities for Urdu Media’ delivered by Ms. Farhat Rizvi, Sr. Journalist, New Delhi on 2<sup>nd</sup> February 2018
2. ‘Hindi Journalism & Media’ delivered by Mr. Bal Mukund Sinha, Sr. Journalist, New Delhi on 2<sup>nd</sup> February 2018
3. ‘Feature Writing Skills for Film Journalism’ delivered by Mr. Ziya Us Salam, Associate Editor, The Hindu & Front Line, New Delhi on 6<sup>th</sup> February 2018
4. ‘Muslim Issues and Urdu Media’ delivered by Mr. S.Q.R Ilyas, Sr. Journalist & Member, AIMPLB, New Delhi on 12<sup>th</sup> February 2018
5. ‘Muslim Issues and Urdu Media’ delivered by Mr. MasoomMuradabadi, Sr. Journalist & Editor, JadeedQabar, New Delhi on 12<sup>th</sup> February 2018.
6. ‘TV Anchoring Techniques & News Reading on Teleprompter’ delivered by Ms. HinaZubair, Sr. Anchor, News Anchor, RFC, Hyderabad on 27<sup>th</sup> February 2018
7. ‘Journalism is the Heart and Soul of Society’ delivered by Mr. Satish Jacob, Sr. Journalist & Former Head, BBC, New Delhi on 07<sup>th</sup> March 2018

8. 'Has the electronic media lost its credibility?' delivered by Mr. Swapan Das Gupta, Member of Parliament (Rajya Sabha) & Sr. Journalist/Columnist, New Delhi on 10<sup>th</sup> March 2018
9. 'Alternative Journalism: Prospects & Challenges before Indian Press' delivered by Mr. Nadim Asrar, Associate Editor, Web Portal, AajTak, New Delhi on 16<sup>th</sup> March 2018

### **Workshop**

1. Workshop on 'Electronic Media: Objectivity and Prejudices of TV News Anchors' on 13<sup>th</sup> April 2018, resource person: Ms. Naghma Sehar, Sr. Journalist & News Anchor, NDTV, New Delhi.
2. Workshop on 'Introducing India: The Art and Craft of Creative Writing in Journalism' on 16<sup>th</sup> April 2018, resource person: Mr. Madhukar Upadhyay, Sr. Journalist & Former Head, BBC, New Delhi
3. Workshop on 'Current Scenario of Investigative Journalism in India' on 17<sup>th</sup> April 2018, resource person: Mr. Hartosh Singh Bal, Political Editor, Caravan & Sr. Journalist New Delhi
4. Workshop on 'Economic Journalism: Prospects and Challenges' on 17<sup>th</sup> April 2018, resource person: Dr. Mohan Guruswamy, Former Adviser to Mr. Yashwant Sinha, Finance Minister, GOI, & Columnist, New Delhi
5. Workshop on 'Rural Journalism: Identification of Issues, Ferreting Information and Writing Stories' on 18<sup>th</sup> April 2018, resource person: Mr. Sardar Harpal Singh, Sr. Journalist and Bureau Chief, English Daily, The Hindu, Adilabad, T.S.
6. Workshop on 'Political News Reporting: Objectivity and Biasness' on 19<sup>th</sup> April 2018, resource person: Mr. Kingshuk Nag, Sr. Journalist and Former Resident Editor, The Times of India
7. Workshop 'How to Use Creative Sound for Television & Film Production' on 19<sup>th</sup> April 2018, resource person: Mr. Ravi Shanker, Chief Sound Engineer, Symphony, Ramoji Film City, Hyderabad
8. Workshop on 'Media Houses: News Agenda, Propaganda & Objectivity' on 20<sup>th</sup> April 2018, resource person: Dr. Aarfa Khanam Sherwani, Sr. Journalist and News Anchor, The Wire, New Delhi
9. Workshop on 'Role of Media & Society' on 20<sup>th</sup> April 2018, resource person: Mr. M. G. Dawood Miakhan, General Secretary, Quaid Milleth Educational & Social Trust Chennai

### **Department of Political Science**

#### *National Conference*

1. 'Electoral Politics in Contemporary India Emerging Trends' on 22<sup>nd</sup> and 23<sup>rd</sup> February 2018

#### *Guest Lecture*

1. 'Ideological Reasons behind the Development of Naxalism and Terrorism' on 21<sup>st</sup> August 2017
2. 'Political Journey of Maulana Abdul Kalam Azad' on 26<sup>th</sup> October 2017
3. 'Muslim, Muslim Women: Dreams and Shackles in Indian Context' on 18<sup>th</sup> January 2018
4. 'Dynamics of Electoral Politics in India' on 13<sup>th</sup> April 2018

### **Department of Persian**

#### *National Seminar*

1. 'Contribution of Women in the Promotion of Persian Languages, Literature, Science, Arts & Culture in the Indian Sub-continent' on 27<sup>th</sup> and 28<sup>th</sup> February 2018
2. 'The Contribution of *Madarsas* in the Promotion of Persian Languages and Literature' on 7<sup>th</sup> and 8<sup>th</sup> May 2018

## **School of Computer Science & Information Technology (CS & IT)**

### *Guest Lecture*

1. 'Harvesting the Energy of the Electromagnetic wave-from Tesla to THz and Beyond'delivered by Prof. Omar Ramahi Electrical & Computer Engineering, University of Waterloo, Canada on 24<sup>th</sup> November 2017
2. 'Career Building Skill and Corporate Culture'delivered by Mr. Madhukar Khushangi Deputy Manager Conduct Business Service Hyderabad on 29<sup>th</sup> January 2018

### *National Conference*

3. 'Emerging Trends and Issues in Information Technology & Communication' on 17<sup>th</sup> and 18<sup>th</sup> March 2018

## **Department of Translation**

### *National Seminar*

1. 'Prospects of Translation as an Upcoming Academic Discipline and Significant Profession' on 27<sup>th</sup> and 28<sup>th</sup> February 2018

## **Department of Urdu**

### *National Conference*

1. 'Women's Poetry in 20th Century: Socio, Cultural, Gender and Scientific Dimensions' on 5<sup>th</sup> & 6<sup>th</sup> March 2018

## **Department of Women Education**

### *National*

National Urdu Social Science Congress "Teaching and Research in Women Studies in Urdu" on 14<sup>th</sup> and 15<sup>th</sup> December 2017

### *Guest Lecture*

1. 'Research Methodology'delivered by Prof. Las Das on 16<sup>th</sup> November 2017
2. 'Women's Status'delivered by Dr. Azra Abidion 14<sup>th</sup> December 2017
3. 'Women and Human Rights'delivered by Prof. Haseena Agnes on 15<sup>th</sup> December 2017
4. 'Women and Legal Rights'delivered by Prof. Flavia Agnes on 16<sup>th</sup> January 2018
5. 'Women and Literature'delivered by Prof. Ashraf Rafi on 09<sup>th</sup> February 2018
6. 'Women Development and Empowerment'delivered by Prof. Rekha Pande on 27<sup>th</sup> February 2018
7. 'Women's Status'delivered by Dr. Arvinder A Ansari on 16<sup>th</sup> March 2018
8. 'Ethics in Research'delivered by Prof. Abdul Matin on 16<sup>th</sup> April 2018
9. 'Women and Education'delivered by Prof. Sabiha on 18<sup>th</sup> April 2018

## **Department of Zoology**

### *Workshop*

1. Two-day workshop on 'Tools and Techniques of Molecular Biology and Bioinformatics' on 6<sup>th</sup> and 7<sup>th</sup> February 2018

**Academic Calendar for 2017-2018 Regular Mode Programmes**

<b>S No.</b>	<b>Particulars</b>	<b>Schedule</b>
<b>Odd Semesters (1st ,3rd ,5th , and 7th Semesters)</b>		
1	Reopening of the University	10th July 2017
2	Commencement of Classes of all Programs	1st August 2017
3	Induction / Orientation Programs at respective Departments/Schools/Colleges	1 – 7 August 2017
4	Students' Union Elections	5th September 2017
5	Convocation (tentative schedule)	4th week of October 2017
6	Azad Day (National Education Day) Celebrations (Literary, Academic and Extension activities)	10th & 11th November 2017
7	Last Date of Instruction for Odd Semesters/MPhil and PhD Course Work	30th November 2017
8	Preparation Week for End Semester Exams	1st week of December 2017
9	Winter Vacation	23rd Dec. 2017 to 7th Jan. 2018
<b>Even Semesters (2nd, 4th, 6th, and 8th Semesters)</b>		
1	Commencement of Classes for Even semesters	8th January 2018
2	Foundation Day Celebrations	9th January 2018
3	Students Festival (Sports and Cultural activities and competitions)	23rd to 25th January 2018
4	Hostel Day Celebrations (In house recreational activities)	26th & 27th January 2018
5	Annual Day Celebrations (Annual report of academic activities and prize distributions of events)	28th March 2018
6	Last Date of Instruction for Even Semesters (2nd, 4th, 6th & 8th Semesters)	1st May 2018
7	Preparation Week for End Semester Exams	1st week of May 2018
8	Summer Vacation for 2017	25th May to 8th July 2018